

CHARGE AUTHORIZATION

THE UPS STORE #5751

@ The Hyatt Regency Hill Country Resort & Spa

9800 Hyatt Resort Dr. San Antonio, TX 78251

P: 210-996-8773 — E: store5751@theupsstore.com



GUEST CONTACT INFORMATION

Guest Name:	Arrival Date:
Company:	Event Name:
Phone #:	Email:

SERVICE TYPE

Incoming Handling

☐

Outgoing Handling

☐

Print Job

☐

Retail Supplies

☐

Other Charges

☐

DETAILS

BILLING INFORMATION

☐

Credit Card Charge

or

☐

Room Charge

Room #:

☐

Email Receipt

Credit Card #:			
EXP Date:	CVC/CVV:	Billing Address #:	Zip Code:
Phone #:		Email:	
Card Holder Name (printed):			
Signature:			

This form is to be used by The UPS Store to arrange billing for all charges incurred by Guest during operation. The UPS Store does not accept liability for materials which fail to arrive at the hotel or arrive in poor condition. Charges include but are not limited to those listed. If billing information is not filled out, there will be a stop of service, and The UPS Store reserves the right to bill guest rooms in the event credit card information is not provided.

THIS SPACE FOR OFFICE USE ONLY

ENVELOPE <5 LBS (\$5)			BOX 30-49 LBS (\$25)			CASE 50-99 LBS (\$75)					
ENVELOPE >5 LBS (\$7)			BOX 50-74 LBS (\$50)			CASE 100+ LBS (\$120)					
BOX 1-9 LBS (\$10)			BOX 75-100 LBS (\$75)			PALLETS (\$300)					
BOX 10-19 LBS (\$15)			BOX 100+ LBS (\$120)			CRATES <200 LBS (\$350)					
BOX 20-29 LBS (\$20)			CASE <49 LBS (\$50)			CRATES >200 LBS (\$400)					
DAYS >5 STORAGE (\$30/DAY)					LABOR HRS (\$60/HR)						
GUEST PACKED		STORE PACKED		BASIC:		STANDARD:		FRAGILE:		CUSTOM:	
BOX SIZE:					CMS COST:						

FOR PRINT ORDERS SEE PRINT ORDER SHEET

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.